

## MINUTES

**In Attendance:**

For Management:

Milind Deshpande (Co-Chair)  
 Shirley Carder  
 Riah Batson (HRA)

For the Union:

Ron Marciniak (Co-Chair)\*  
 Fariya Chowdhury

**Regrets:**

Junaid Akhtar

\* Indicates in the chair

ITEM	DISCUSSION	ACTION
1. Agenda	<ul style="list-style-type: none"> <li>Proposed agenda items were jointly reviewed, discussed and agreed upon for inclusion into today's meeting.</li> </ul>	Agenda was approved.
2. Terms of Reference (TOR)	<ul style="list-style-type: none"> <li>HRA would like to receive a copy of the TOR. Ron to send a copy.</li> </ul>	<p>Management team to draft minutes and finalize within 2 weeks.</p> <p>TOR to be reviewed following finalization of LERC committee composition.</p>
3. LERC Committee Composition at 777 Bay Street for EDU	<ul style="list-style-type: none"> <li>There's a need to have a latest copy of the workforce inventory list for 777 Bay.</li> <li>Milind has requested a copy from HR-SBU.</li> <li>Both the Union and employer provided their recommendation as to have common LERC for EDU and TCU.</li> </ul>	<p>Milind to obtain and share the list for sharing with all.</p> <p>The Union noted that the previous composition that halted in 2013 was EDU/TCU.</p> <p>There is a need to identify if any TCU division or a</p>

		branch exists in 777 Bay St. Bldg.
4. AMPCEO and OPSEU – Range of authority	<ul style="list-style-type: none"> <li>• There is a need to provide clarification about staff-manager responsibilities, authority and its level of reach.</li> <li>• The context of confusion was reiterated to help the HRA about the issue that likely exists and/or experienced by a few staff -while working/collaborating on an initiative (such as an operational item or a project)- where unionized staff in some functional lead role from one union asked questions to staff (team members) from another union and such questions are typically posed by a manager responsible.</li> <li>• Milind informed that he has brought this to the notice of his director and has requested to meet with Cluster Directors in Feb.2019 to bring this issue to their attention.</li> <li>• Shirley advised her EDU Director.</li> </ul>	Milind to provide an update in the next meeting.
• TEI requests	• Ron brought in a new information request about TEI as to find out how many have been received and how many have been approved.	• Riah to provide help with this request.
• Other business	• None	• None
• Next meeting	• Will be on Thursday, 21-Mar-2019	• Publish minutes and the agenda.

Signed: 20-Feb -, 2019



Management Co-Chair



Union Co-Chair