

MINISTRY OF MUNICIPAL AFFAIRS | MINISTRY OF HOUSING

LERC MINUTES

2019 – LERC #02-19

June 17, 2019, 2:00 PM

777 Bay Street, 12<sup>th</sup> Floor, Boardroom 12A

In Attendance:

**FOR THE UNION:**

Ron Marciniak, Co-Chair  
Glenn Stants, OPSEU Representative

**FOR THE EMPLOYER**

Suzana Ristic, Co-Chair  
Helen Collins, Member  
Keith Exance, Member  
Jackie Lawson, HR Business Advisor  
Chris Tikkanen, Resource, ERA, TBS

**REGRETS:**

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MINUTES: Jackie Lawson

Item no.	ISSUE	REFERRED TO	ACTION
1.	<b>Call to Order</b> The meeting was called to order at 2:01 p.m. by the Chair, Ron Marciniak	Employer and Union	Agenda was approved prior to meeting date
2.	<b>LERC Minutes</b> Minutes will be taken in real time (projected during the meeting). Signed approval will be obtained following the end of the meeting.	Employer	Minutes finalized and signed on February 21, 2019

Item no.	ISSUE	REFERRED TO	ACTION
3.	<p><b>Terms of Reference</b></p> <ul style="list-style-type: none"> <li>- Establish schedule for future meeting. Meeting dates (dependent on availability) include: <ul style="list-style-type: none"> <li>• April 18, 2019</li> <li>• June 20, 2019</li> <li>• August 22, 2019 - <b>CANCELLED</b></li> <li>• October 17, 2019 – <b>Deferred to a date in mid-September</b></li> <li>• December 12, 2019</li> </ul> </li> <li>- August meeting to be cancelled and October meeting moved to mid- September</li> </ul>	Union	<p>Terms of Reference to be finalized during September meeting</p> <p>August 22, 2019 meeting date has been cancelled. The scheduled October 17, 2019 meeting changed to a date in mid-September.</p>
4.	<p><b>Applying to restricted job postings when on a leave of absence</b></p> <p>Information being sought for how OPSEU employees on a leave of absence can apply to restricted job postings.</p> <p><u>Process:</u></p> <ul style="list-style-type: none"> <li>• Any employee on a leave can get restricted access to competitions by emailing <a href="mailto:careers@ontario.ca">careers@ontario.ca</a>.</li> <li>• The employee will receive an email asking him/her to provide information to access the restricted site, including <ul style="list-style-type: none"> <li>○ Nature of leave</li> <li>○ Duration of access (start/ end date)</li> <li>○ Contact information</li> </ul> </li> <li>• Employee will then receive an eligibility letter confirming access to the restricted site, end date specified, access code provided and instructions on how to apply</li> <li>• For OPSEU fixed term staff, they are not eligible to access the restricted site after ending of contract</li> </ul>	Employer	Process outlined within the Minutes

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5.	<b>AMAPCEO &amp; OPSEU – Range of Authority</b> Pertains to unionized staff in a functional lead role from a different union asking questions typically asked by management to a staff/ team member who belongs to another union - If the Employer becomes aware of an issue in the Ministry action will be taken to address the situation.	Employer	FYI to Employer
6.	<b>TEI applications</b> Request the numbers of applications received as of January 2, 2019 to present date (June 17, 2019).	Employer	A total number of 10 TEI applications have been received as of January 2, 2019
Meeting adjourned at 2:15 pm			
<ul style="list-style-type: none"> <li>Next meeting: mid-September 2019 (date to be finalized)</li> </ul>			

For the Ministry:

  
 Suzana Ristich, Co-Chair

For the Union:

  
 Ron Marciniak, Co-Chair

